



CCoA Executive Committee Meeting

EXECUTIVE COMMITTEE MEETING MINUTES

May 15, 2025

Location: Hybrid on Zoom and 2880 Gateway Oaks Dr., Suite 395, Sacramento

Committee Members

David Lindeman, Chair, Dana Toppel, Vice-Chair, Erika Castile, Alex Davis, Janet Frank, Brendalynn Goodall, Ben Jauregui

1. Call to Order, Roll Call, Establish Quorum

Chair Lindeman called the meeting to order at 8:30 am.

Commissioners Present: Erika Castile, Adriene "Alex" Davis, Janet Frank, Brendalynn Goodall, Ben Jauregui, David Lindeman, Dana Toppel

Staff Present: Leza Coleman, Melman Melman, Karol Swartzlander, Peter Anderson, Patrick Smith

A quorum was established.

2. Public Comment

None.

3. Approve April 24, 2025 CCoA Executive Committee Meeting Minutes

M/S/C (Toppel/Castile)

Abstain: Frank

Motion to approve the April 24, 2025 Executive Committee Meeting Minutes.

APPROVED.

4. Chair/Executive Director Updates

Chair Lindeman expressed gratitude for the team's efforts in organizing the May 22, 2025, Informational Hearing. He emphasized the importance of Commissioners voicing targeted questions for the panelists.

5. May 22 CCoA Meeting/Hearing in Los Angeles

Swartzlander and Smith provided an update on planning for May 22. Smith then outlined the agenda for the event, focusing on three panels: addressing urgent needs, rebuilding efforts, and planning for the future. The speakers for each panel were discussed, including those with lived experience and subject matter experts. Questions have been drafted in advance, and an informational packet will be sent to Commissioners prior to the meeting, including copies of speaker testimony.

The hearing was reported in the Governor's week-ahead report.

The team discussed the communications plan, including a newsletter, press release, and media advisories. Most elected officials had declined invitations, but some staff

members and a representative from the Braille Institute confirmed attendance. Melman reported on the registration process. A majority of attendees have opted for the live stream, and a representative from the federal Small Business Loan will be onsite with an information table in the lobby.

6. Federal Outreach and Education Subcommittee

Swartzlander reported that subcommittee members (Frank, Jensen) and staff had joined an Aging and Disability Coalition specifically focused on the proposed cuts and eliminations to the Administration for Community Living. An ACL flyer was produced for members to conduct outreach and education about the potential impacts on older adults and people with disabilities.

7. Review Operational Planning Framework Update

Commissioners discussed the pros and cons of amending the operational planning framework to remove certain trigger words. All want to retain the intent of the mission and goals of the Commission. Staff will prepare a draft document for review and input at the June 5 Executive Committee meeting. No formal action was taken.

8. Staff Updates

Swartzlander reported that she provided a presentation in San Diego to the Senior Advisory Council for Senator Weber Pierson; Commissioner Ben Jauregui participated in an interview with Univision about the Commission's housing brief; a new intern from the University of San Francisco will begin work on May 20; Marcella Villanueva, Administrative Analyst, had retired from state service; and Leza Coleman, Legislative Director, will also be leaving state service in the coming months.

9. Public Comment

None.

10. Commissioner Comments

None.

11. The meeting adjourned at 9:30 am.